

Dr. Sandor and Berthe Benedek Memorial Library Board of Trustees, April 28, 2020, via Zoom

Members present: President Bill Fiske, Susan Goodrich, Mary Finch, Tim Allard, Roxanna Miller, Director Candy Wilson

The meeting opened at 12:09 pm. All members were in attendance, no guests therefore no public comment. The agenda was read and accepted. The minutes for March 24 were read, corrected and accepted.

Treasurer's Report

*The balance sheet for the end of March accepted

*The balance sheet for April Through April 13 (included \$1000 donated for enlarging the digital library)

* Operating budget

Due to the quick closing to the library no deposit was made for March. The deposit went in at the beginning of April.

There were no questions, a motion made by Mary, seconded by Bill, to accept the report. Accepted.

Old Business

A. Friend's Group

- a. Paperwork for possible food sales is in
- b. Rummage sale dates changed to the same September date for both Savona and Campbell
- c. Unsure about chicken BBQ on Memorial Day
- d. Fall book sale suggested for September in order to hold it outside.

B. MHJMH work postponed

C. Library

- a. Candy has applied for a grant for new computers (needed by 2021)
- b. We will also need a new printer
- c. Candy did purchase two iPads for use in the library
- d. The library is set up with Apple as a business under NYS prices.
- e. Candy and Rose will present virtual story times for patrons to view
- f. Update on parking: Stone is in place and rolled. Asphalt will be done in warmer weather.

D. Insurance change has been made and paid for.

E. Policies for re-opening the library

- a. Summer Reading Program will be online only.
- b. We have suggestions STLS has obtained from outside sources
- c. Computers will need separate spacing and therefore some wiring changes
- d. Staff will be limited, with the need for PPE
- e. Procedures needed for allowing use and return of library materials

F. Issues to settle include dates, handling materials, informing patrons, having written policies.

G. Diane Miller has made and donated masks for library patrons. We discussed how to recognize her gift.

The next scheduled meeting will be May 26, 2020.

This Meeting closed at 1:48 pm.

Respectfully submitted,

Roxanna E. Miller, Secretary.