

MATERIALS POLICY – INTRODUCTION

The Board of Trustees and the Library Director of the Dr. Sandor and Berthe Benedek Memorial Library subscribe to the American Library Association's Bill of Rights and Freedom to Read Statements and the Education Film Library Association's Freedom to View Statement (see appendices) as bases for the selection policies. It is the responsibility of the Library Director, subject to the policies of the Board of Trustees, to select books and other materials for the informational, recreational, and educational needs of the community. Consideration will be given to the needs of the community, the state of the collection, the merit of the item and the availability of the item in other public sources. Materials will be selected based on the literary quality, visual appeal, format, age-appropriateness, timeliness, usefulness and permanent value.

The collection will include, but is not limited to, books, periodicals, pamphlets, audio books, music CDs, DVD's, government publications, newspapers, large print materials, Juvenile activity kits, computers and software. The collection will be kept up-to-date and attractive through continual additions of new materials, repair to older material and removal of materials out-of-date, badly worn, or no longer circulating. Efforts will be made to equitably purchase materials for adult, young adult, juvenile and children's collections. The permanent collection is supplemented by rotating collections of large print, and juvenile books provided by the Southern Tier Library System.