

#6 Minutes, Dr. Sandor and Berthe Benedek Memorial Library Trustees, May 26' 2020

Members present: President Bill Fiske, Mary Finch, Tim Allard, Roxanna Miller,
Director Candy Wilson

Members absent: Susan Goodrich

Zoom meeting—no public attending; therefore no public comment. Minutes of all meetings available on the library website.

The meeting opened at 12:06. The agenda was read. Bill moved to accept; Mary seconded. Accepted.

Reports

Minutes of the April 28 meeting were read and corrected. Bill moved to accept the minutes as corrected; Tim seconded the motion. Accepted.

Tim and Candy presented the Treasurer's report:

Balance sheet for April.

Balance sheet as of May 25

Operating Budget-all questions answered.

Tim moved to accept the report; Mary seconded the motion. Accepted.

Old Business

Friends Group- no meeting due to NYS order

MHJMH work postponed

Library needs: new computers before 2021

Reopening the library:

At an STLS meeting 2 libraries wanted a June 29 opening, the rest wanted either a June 15 or a June 29 opening, and Yates Co. was debating. June 15 would have curbside service only and curtailed programs. For a June 29 opening our computers would be too close. Candy has developed procedures to have in place for both dates. Flyers ready for May distribution at the BBQ indicate we are heading for June 29 reopening.

The website/flyers outline the procedures the library will follow and explain that there will be no STLS interlibrary loan at this time. All book returns will be quarantined for 3 days. All returns must be made through the outside lock box.

Bill and Tim favor the use of paper bags for curbside delivery. First three letters of the last name of patrons can staple to bags, ready for appointed pickup. Candy will order a supply of bags.

The date for in-house Library use is unknown, and policies need to be developed. Bill moved we accept Candy's procedures as she has developed so far to be prepared for opening. The complete policy will be retyped for later acceptance as permanent policy. Changes to Library hours, in order to allow time for the extra cleaning staff will have to do and for time to prepare curbside bags are:

Mon. Wed. Thurs. Fri. all 2pm - 7 pm

Sat. 9am-1pm

Bill moved to open the Benedek Memorial Library on June 29 with curbside service only.
May seconded the motion.

The Summer Reading Program will be virtual only.

Bill moved to adjourn the meeting, Mary seconded. Accepted. The meeting closed at 1:23.

The next meeting will occur on June 23, via Zoom.

Respectfully submitted,
Roxanna E. Miller