

#8. Benedek Memorial Library Board of Trustees Minutes, August 25, 2020

All Members present: Susan Goodrich, Mary Finch, Tim Allard, Roxanna Miller,
President Bill Fiske Director Candy Wilson

All members present

Members of the public: Kelly Oakley

The meeting opened at 12:03. The Bill moved that the Agenda be approved. Tim seconded the motion Approved. Kelley said she wondered if the annual Book Sale would occur this fall. We Discussed this and by consensus agreed to wait another year to hold a sale.

The minutes of the June 23 meeting were read, discussed, and corrected. We made a formal response to Roses's requests: All policies the board make will be distributed in print to anyone affected by any change and also posted on the library website. Additionally, the board agrees to schedule Rose's work hours across only two workdays during this time of change due to COVID-19.

Treasurer's Report: Candy and Tim

- 1) Balance sheets—Capital account is showing an increase
- 2) Operating budget
 - *Creating virtual programs takes extra hours— will use up the monies not used in this summer
 - *Cameron Matthews gave the library the proceeds from the Chicken Barbecue and also gave a donation.
 - * \$5.78donation from Amazon
- 3). Bill moved to accept the report; Mary 2nd. Accepted

Old Business

- A. Friend's Group—in-person/ Zoom meeting today at 5:00
 - 1) Will discuss an online organization (FLX.org) in which Steuben, Chemung, and Yates counties are participating. Monies donated would go directly to a participants bank account. Planning for this needed to start right away. Susan volunteered to assist Candy with this.
 - 2) Election night dinner. Mary will check to see if a room at the Village Hall can be used and with Cameron Matthews to see if he can fix a take out meal we can sell across the day to voters as they leave. This board supports this fund raiser. The Friend's will decide for sure at their September meeting
- B. Update on MHJMH
Library needs new computers before 2021—Grant is available. A vote is needed. Bill moved that we officially vote to purchase 6 PCs, the copier replacement we need and a three-year service contract We received a \$1000 grant from STLS towards this purchase. We need to approve seeking a \$4500 grant to assist with the entire purchase we are planning. Tim seconded the whole motion. Accepted.
- C. Policy for renting out space during COVID restrictions. Anyone interested would be responsible for a complete cleaning of the library. (A task that takes Rose and Candy 1-1/2 hours). By consensus "we will hold off renting any room until after the gathering restrictions currently in place end".
- D. Summer reading report
14 people signed up. Tanglewood had a good program.

New Business

- 1) 5:30-6:00 on September 10: there will be a repeat of the program which discussed how to recognize and avoid scams aimed at Senior Citizens.

- 2) Directors Review (*discussion during executive session*)
Tim Allard moved that we raise Director Candy Wilson's pay from the current rate of \$18 to \$19 per hour. Bill Fiske seconded the motion. Accepted, with the increase to start with the next pay period.

- 3) We need to recognize Ron Sprague for his work repairing the rotted support for the MHMH In the the front of the property.. The Board will send Ron a card and a monetary gift. Kelly Oakley has offered to pay for the materials Ron used on the project.

The next meeting will be on September 27 at 12:00.

Today's meeting closed at 1:30.

Respectfully submitted,

Roxanna E. Miller