

## Dr. Sandor and Berthe Benedek Memorial Library Computer Use Policy/Contract

All individuals wishing to use the Benedek Memorial Library's public access computers or its wireless Internet access are required to read the rules governing the use of these computers as well as the Library's Internet Safety Policy. A Computer Use Contract form must then be signed by all individuals. Users ages 17 and under must also have the contract form signed by a parent or legal guardian. (Parents must rescind their children's permission to use the Library's computers in writing.) Library patrons eighteen years of age and older may use the Library's laptop computer (if all other computers are in use) by providing the staff with a valid NYS identification. Failure to comply with Library rules listed below may result in the suspension of library, computer, and/or Internet privileges. The Library is a point of access and is not liable for material accessed by patrons through its resources.

### Computer Use Rules

- 1.) Computer time is limited to one 60 minute session per day per person. However, the session will be limited to 30 minutes if someone is waiting. Individuals must sign in at the circulation desk.
- 2.) No food or beverages are allowed at the computer workstations.
- 3.) No more than two people may share the use of one computer.
- 4.) There is a charge for printing: \$0.10 per page for black & white and \$0.25 per page for color.
- 5.) In Compliance with the Neighborhood Child Internet Protection Act access to chat rooms or interactive conversations is prohibited for patrons under 18 years of age.
- 6.) Patrons cannot install, save or copy their own software or files onto the hard drives of Library computers.
- 7.) Patrons may not download, reproduce and/or distribute copyrighted or proprietary materials without written consent of the copyright holder, nor violate U.S. copyright or patent laws concerning computer software, documentation or other tangible assets.
- 8.) Patrons may not use the Library's computer resources to violate any local, state, federal or international laws. This includes but is not limited to posting messages not covered under the First Amendment of the U.S. Constitution, committing computer crime or infringing on the property or personal rights of others.
- 10.) Patrons are financially responsible for any damage to the Library's equipment, software or peripherals outside of normal use.

Adopted: February 1, 2010  
Revised: November 14, 2011