#1 Benedek Memorial Library Board of Trustees Meeting, January 26, 2021, Via Zoom

Members present: Susan Goodrich, Pres. Bill Fiske, Tim Allard, Mary Finch, Roxanna Miller

 Director Candy Wilson

No members absent, no public attending

President Fiske opened the meeting at 12:06. Members read the agenda; Bill moved to accept it. Accepted

The reading of the November meeting was deferred until the February meeting

Treasurer’s Report

1. The Balance Sheet (as of December 31,2020)
2. Candy needs to transfer funds of $1,457 (FLX donations) to the Friend’s Group.
3. Candy needs to transfer funds from the Friend’s Group to operations to pay for the paving bill and

coffee supplies.

1. There were no questions; this Report was accepted.
2. The Balance Sheet as of January 22, 2021 (Operations reflect the payment of two paychecks.). Balance is now $72,439.58.
3. Operating Budget review (as of December 2020)

This Sheet reflects the increase of salary for Director Candy, as voted upon in August. It also reflects that neither Candy nor Rose took vacation time.

Bill noted that line #46 needs to reflect the fire monitoring fee was paid in May 2020. Candy exchanged the location of two items to place them in the correct category

Candy explained that the Steuben County aid will decrease by 20% for next year ($3012.86)

Expenditures to date total $64,515.17. Income brought is a total of $69,717.85.so “we ended the year in good shape”.

There were no other questions; the reports were accepted.

1. Tax Cap Resolution
2. 2021 Budget total: $79,912

2021 projected income: $68,111. (less reduced state library aid, LLA aid)

 So, 2021 income will be approx. 67,000

We will be ok for the year 2021, but won’t be able to sustain at this rate for year after year

1. Tax Cap resolution

Tim moved we ask for an increase of $2,900. Bill seconded. (Four members voted “yes, one member abstained.) Motion accepted.

Old Business

1. Friend’s Group
2. Member drive: Bill will send a letter out this week. After discussion we decided to leave all incentives as they have previously been offered.
3. 2021 Fundraisers will be

 Memorial Day Chicken BBQ

 Book and Bake Sale (possibly near end of summer so as to hold in open air)

 Election Day Pulled Pork lunch

 FLX Gives (Area-wide Online Donation opportunity)

1. MHJMH update
2. The grant for new public computers needed a server contract and was accepted.
3. Tim moved we choose to enter the three-year agreement with STLS to use the virtual servers at $360 per year for three years.

 Bill seconded. Accepted

1. Bill has fixed the library sign for now.
2. Policies
3. NYS Employee Sick Leave Law (labor law 196-b), as of 1/1/202

All private sector employees in NYS covered. For establishments with four or fewer employees (full or part time), each get at least 40 hours of unpaid sick leave. Employees accrue hours of sick time per given amount of work time. The last lists the specific purpose for use of sick time. Unused leave time can carry over to the following year.

The library needs a written policy, which Candy will write, based on members discussion of the law, and send copies to Board Members for approval.

New Business

1. New Trustees and Officers

 Mary, Tim, and Roxy are at the end of their terms. Each agreed to serve again. Bill moved that we re-elect the entire current board as currently serving. Accepted. Each will have another three-year term in the same capacity as they serve now.

1. The Annual Report:

Candy will send this to all of us.

1. There was no other new business.

Bill moved to adjourn the meeting, seconded by Mary. The meeting closed at 2:03PM.

Due to problems Candy had with connection, Bill was to remain on line to share meeting actions during part VI of the agenda.

Respectfully submitted,

Roxanna E. Miller