Dr. Sandor and Berthe Benedek Memorial Library Board of Trustees, September 28, 2021 Meeting #8, via Zoom

Members present: Susan Goodrich, Tim Allard, Mary Finch, Roxanna Miller, Library clerk Rose Fox, President Bill Fiske,

 Director Candy Wilson

No members of the public in attendance.

Pres.Fiske opened the meeting at 12:01.

Since copier salesman Terry Thomas was present, through Zoom, he spoke to those attending about the features of the Canon Image class 1238 printer he is recommending the library purchase. It has the key features Candy needed for the library (allows airplay Cloud printing, fax for scans, laser printing, easy to operate, multi-user at any one time, library can control usage, 1-year care contract ($238/year). Patrons need a password to keep usage within the Library’s network.

At a cost of $1200 this is within our budget.

Bill moved that we purchase this printer; Mary seconded this. Motion passed unanimously.

We returned to the proposed agenda, which was then read, had an item of new business added and then approved.

The minutes of the August 24 meeting were read. Bill moved to accept these as corrected, seconded by Mary. Accepted.

Treasurer’s Report

1. Balance sheets

For August 31- no questions

For items as of Thursday, September 23- no questions

Balance sheet reports accepted.

1. Operating budget reviewed, with the following comments:

Over 100 instances of possible participation in the summer programming offerings.

The village scavenger hunt was very popular and, also added to local business traffic.

In house visitors looked for the various activities presented.

Candy noted that Rose led most the activities. “Thank you, Rose, for all your hard work.”

Old Business

1. Friend’s Group
2. Book Sale: We have a large supply of books to sell. Rose needs help carrying down the boxes of books.

 Set up will occur on October 14 from 5:30-7:00. We all need to find volunteer help.

 Rose will plan and lead the implementation of set up.

 Rose requested that the Friend’s purchase 5 more sets of the shelving we purchased two year’s ago

for organized and neat storage of sale books from year to year. The board gave verbal approval for the purchase.

1. FLX Gives: This online opportunity to donate to the library will occur November 11 - 12 from 6pm -6:00pm.

 We are fully registered. Candy will set up the profile to go on the FLX web site. Candy will publicize the event; Bill will send out a letter to our Mailing list.

1. New Fundraiser: Peggy Jo Braden, a new patron, does virtual crafting fairs. She would like to do one here at the end of November. Vendors would donate for use of library aid with the website needed and, also a a percentage of sales. The library would be responsible for all publicity.
2. Also: Will we do or participate in any village-wide Christmas activity(ies)? Rose is interested in organizing

 a children’s bird seed decoration activity, plus giving out hot cocoa and donated cookies to all. The

 lighting of the community Christmas tree, possibly followed by some carol singing could follow.

 She or Mary will check with the churches and the village office to see if they want to participate.

 Doing all this out on the library lawn would make for a safer event.

1. Update on MHJMH
2. The copier purchase was discussed before the start of this meeting.
3. During the tree cutting ruts were made in large areas on the lawn, which have made lawn mowing difficult.

 We will need to arrange for lawn care at the start of Spring time.

1. The roof has shingles that need replacing. Candy has been unable to locate anyone able to take on this work.
2. Policies not addressed today.
3. Budget planning for 2022
4. Minimum wage will increase starting in January. This will affect Marilyn’s salary.
5. Other increases include salary, Social Security, and Workman’s compensation for Barbara Bullock, who was recently hired as bookkeeper.
6. Candy now has to pre-order books every month (a slowdown due to COVID effects.)
7. An amount of $200 was added to use for lawn maintenance. We need to reimburse for Mary’s expenses for gas used in mowing our lawn
8. Postage is already scheduled to increase in. 2022.

Bill moved to use this proposed amended budget for the operating budget for the next year. Mary seconded this motion. Expenses in the budget are $79,916. Income is projected to be $70,224.

New Business:

1. Our 5 Year Planning session will be October 14 from 9am until noon. E-mail all ideas to Bill and Candy.
2. Susan, Jane Kaszczynec, and Candy will be going to B&N to purchase books with funds donated in memory of Jamie Easton and Dale Current, both former employees of CSCS, elementary building.

 The next meeting of the Benedek Library Board of Trustees will be on October 26.

 This meeting adjourned at 1:28pm.

Respectfully submitted,

Roxanna E. Miller, secretary