#2 Dr. Sandor and Berthe Benedek Memorial Library Board of Trustees Meeting, February 22, 2022, 3:30pm

Members present: President Bill Fiske, Tim Allard, Mary Finch, Susan Goodrich, Roxanna Miller (in at 4:00pm)

 Director Candy Wilson

Public attending: Kelly Oakley, whose comment was “Is the fine free policy helpful?” Ans.: “yes”

The meeting opened at 3:33 pm by Bill. The agenda was read. Tim moved to accept the agenda, seconded by Bill. Accepted.

The minutes of the January 25 meeting were read, corrected, and updated. Bill moved to accept the minutes as corrected; seconded by Tim. Accepted.

Treasurer’s Report

1. End of January showed no deposits

 But deposits were made at the beginning of February.

1. Balance sheet as of February 19

 Bills were paid, corresponding change in total showed

1. Operating Budget Review

\*Pay rate for any future new clerk starts at $ 13.00 / hour

\*Data in column G should be based on the 2022 budget—corrected at this meeting.

\* Zoom not included in Telecommunications. It is considered a supply item

Bill moved to accept the report; Susan seconded the motion. Accepted.

Old Business

1. Friends Group

\*Membership Drive. We will continue this in order to keep contact with patrons. Since “fine free” is for everyone, there is no reward for $50.00 members.

\*We will add FLX donors to the contact list.

\* We will also add the name of anyone who signs up for Friends and gives their e-mail address to the library.

\* We need more members. We discussed possibly setting up a ”Welcome to the Library” with Friends

 Information for anyone who would like to be a member or would like to support the library with funds and / or advocacy.

1. Update on MHJMH work
* ARC grant update: finish using the funds. A color printer which uses toner has a longer lasting ink supply. The HP model Candy found is more reliable and a better machine. Cartridges are around $200 each with installation. Tech advice is that we use all HP ink at this point. Candy will check with Brian to be sure final ARC grant papers can go in at the end of this next month (March).
* Outreach grant
1. Candy has two drones. The teacher at school Is still interested in the program.
2. Family Bingo to start at the end of. March, hopefully outside.
3. Policies
* Masking policy. STLS advises that libraries wait for local infection rates dropping and vaccination rates rising to change masking policy. Benedek Library choice: If CDC and/or schools drop masks go to “masks recommended but not required”.
* Candy will prep a policy with procedures to use to deal with issues in the community when/if someone thinks something wrong is being done.
1. Budget Planning

\*The Tax Resolution is complete. Bill will send this in to the school with hope that the business manager will give us the probable impact

New Business

1. Annual Report to the Community, Candy has the funding part ready. We all need to read the copy she sends out. She will list the highlights of our programs and special activities.
2. Trustee Terms of Service:

Bill—term ends at end of 2021. He can restart with a vote.

Mary——- ends at end of 2023

Tim———ends at end of 2023

Roxy———ends at end of 2023

Susan——-ends at and of 2022

 Everyone needs to complete some amount of the required training. Roxy needs all 5 hours.

 Bill will forward a list of the ways to complete the training.

Tim moved, with Mary seconding, that Bill be elected as President of the board. Motion accepted.

Bill moved, Tim seconded, to keep the present slate of officers. Motion accepted.

1. Request to use library lawn

 The Federated Church is considering using our lawn to hold an outdoor service. We need a policy for

 Groups to use our lawn space without endorsing any specific religion. We need to add this to our Existing Meeting House policy.

 D. Budget Vote Campaign—state level

\*Advocacy

 NYLA has begun contacting state representatives and provides trustees with easy means to join in this effort.

Candy has participated in virtual contact advocacy.

Governor Hochul has increased budget funds but has cut back new construction support.

We need to send postcards or online messages about this.

 Next meeting

 This will probably need to be in person. All trustees can make a meeting on March 29 in the library.

This meeting adjourned at 5:03 by Pres. Fiske.