Dr.Sandor and Berthe Benedek Memorial Library Board of Trustees Meeting#7, September 26, 2023

Members present: Tim Allard, Mary Finch, Roxanna Miller, President Bill Fiske, Director Candy Wilson

Members absent: Susan Goodrich—in at 1:09

No public in attendance

Pres. Fiske opened the meeting at 12:06. The agenda had no changes made to it. Bill moved to accept the agenda as presented; Mary seconded. Accepted.

The minutes from the August 22 meeting were read with additions made. Bill moved to accept the minutes as amended. Tim seconded the motion. Accepted.

Treasurer’s Report

 Balance sheets

 \*August 31, 2023 no questions

 \*September 22, 2923 for either

 Operating Budget review

 One error in recording in a July miscellaneous, corrected

 Bill moved to accept the report; Roxy seconded. Accepted.

Old Business

Friend’s Group

1. Fundraisers

\*Book and Bake Sale. Set up Thursday, October 12, starting at 5pm-done

 Friday, October 13, 3-6pm

 Saturday, October 24, 9:00am-4pm

 Sunday, October 15, 10:00am-3:00pm ($5.00 bag sale)

 Take down Sunday, October 15 starting at 3:00pm

\*Great Give Back, October 2-21: collect donated items for Finger Lakes SPCA

\*FLX Gives, November 16, 6:00pm—November 17,6:00pm. A 24-hour opportunity to donate

 to your favorite charities. The goal for Benedek Memorial Library is $3,000, with

 funds to be used for storage of the Local History materials.

1. Community Events
* Christmas Magic will take place on December 9, from 4-6pm at the Federated Church

with crafts, raffle baskets drawings, treats. The light of the Community Christmas tree

will occur at Benedek Memorial Library.

MHJMH Update

 The survey for the Local History section needs completing. Candy has finished most of this.

 The last sections show the items the library needs to complete (over time) to meet the standards of

 The Documentary Heritage & Preservation Services for New York.

Summer Reading Program

 Candy submitted the End of Program report. 50+ people participated this year.

Policies

 Names for the Construction Committee are sought. Mailings will go out to suggested groups and

 individuals through the Postal Service. Anyone who is interested and doesn’t receive a letter may

 indicate their interest in person at the library.

NEW BUSINESS

STLS is changing their e-mail to Microsoft 365. In order to use this we need to upgrade our Microsoft Office.

Benedek Memorial Library needs to authorize Asure to continue to process banking for debit and credit through the library’s account. After discussion Candy signed the ACH (automated Clearing House Authorization Agreement).

Halloween Trunk or Treat will occur Tuesday, October 31, from 6-8pm in the library parking lot.

The next Board meeting will occur on October 24 at 12:00noon.

This meeting adjourned at 1:32pm.

Respectfully submitted,

Roxanna E. Miller, secretary