Dr. Sandor and Berthe Benedek Memorial Library Board of Trustees Meeting, April 23, 2024. #4

Members present: Susan Goodrich, Tim Allard. Mary Finch, Roxanna Miller, Pres. Bill Fiske, Director Candy Wilson

No public attending

Pres. Fiske opened the meeting at 12:06. Members read the agenda. There being no changes, Bill moved to accept the Agenda as presented; Tim seconded the motion. Accepted. The minutes of the April 2 meeting were read and corrected. Bill moved to accept these as corrected; Tim seconded. Accepted.

Treasurer’s Report

a. Statements as of \* January 28

\*March. 30

b. Operating Budget. (Only errors made were computer/technical)

Bill moved to accept the reports; Mary seconded.

C. Tim reported on the school board meeting concerning the Tax Resolution. There were

no questions asked, and he said the report was received well.

d. QuickBooks Online update

The program has one drawback: we can’t download to a flash drive. We can print

copies. Old Business

A. Friends Group Fundraisers

 1. Membership drive—this year’s response has been weaker than previous years

2. 2024 Memorial Day BBQ data.

 Champs is charging $10.00 per dinner

We have enough containers on hand.

 We will sell for $13.00

 Tim moved that we approve these arrangements.; Susan seconded. Accepted.

 We will sell tickets ahead of time.

 B. Update on MHJMH—local history planning

Corning Appliance gave estimates on three different heat units for the storage

 areas. We will use the estimate for the Mitsubishi unit and installation. We will

 use those numbers on the construction grant we need. We also need approval

 by the NYS Historical Department. Candy needs to apply for the grant writing

 workshop. Applications need to be approved by the NYS Historical Department

 and the written application handed in by July 1.

 Any approvals will come in August; work needs to begin by Feb.—March.

Payment will come a year later.

C. Annual Reports

Candy will complete these this month.

She will note how the eclipse activities went on April 8.

D. Policies. Patron Behavior

 We discussed the policy used by the Chemung County Library District,

 of which we have copies. At the April 23 meeting we need to be ready

 to accept this policy to use or adapt it to what would fit our size and

 activity level.

 New business

1. New T-shirts for board members (and extras to give to kids in this Summer’s reading programs) need to be ordered by May 2
2. Preparation for a successful tax vote.

— letters to patrons

—bookmark notices in books being borrowed

—flyers to people stopping at the book sale on the porch during the May Sales Day in

 Savona.

There was no further business for this meeting.

Our next meeting is scheduled for May 28 at 12:00 noon.

 Respectfully submitted,

Roxanna E. Miller